



PRIVACY ACT
STATEMENT



1. **LEGAL AUTHORITY:** The authority for soliciting and maintaining this information is found in 5 U.S.C. Sect. 301, in addition to 10 U.S.C. 6161 and 10 U.S.C. 2774 as added by Public Law 92-453.
2. **PRINCIPAL PURPOSE:** The information you provide will help the Command Financial Specialist assist you and your dependents in planning your personal financial affairs.
3. **ROUTINE USES:** The information collected on this form by the Command Financial Specialist will be used as a chronological consultation sheet to provide aid and insight for future financial counseling sessions, to monitor the progress achieved, and to prepare periodic statistical reports on the financial case load of the Command Financial Education Program. In addition to using the information you provide for the "principal purpose" given above, the blanket routine uses of all Navy Privacy Act systems of records are applicable.
4. **OTHER DISCLOSURE OF YOUR INFORMATION:** In addition to using the information you give the Command Financial Specialist for the "principal purpose" and "routine uses" given above, your information may be disclosed in certain other situations, as permitted by exceptions to the Privacy Act. These could include disclosures to a Commanding Officer and other DoD officials in connection with certain security clearances, personnel reliability programs, and family abuse situations.
5. **DISCLOSURE IS VOLUNTARY:** The information you provide is strictly voluntary; however, failure to provide this information may result in inadequate facts and hinder or prevent the Command Financial Specialist from being able to assist you.

I have read and understand the above important information and Privacy Act statement. My Command Financial Specialist has explained the contents of the Privacy Act statement to me.

Date _____

Signature

Spouse

Witness/Counselor